

Members Present: Leighton Price, Christine Pratt, Bill Hallisey, Alan Zanotti, Charlie Bletzer, Richard Knox

Absent: Dick Quintal

5: 02 p.m. Public Comment –

No Public comment at this time

5:02 p.m. Park Plymouth –

DPW Request:

Jay Thompson and Sid Kashi of the Plymouth DPW request support for their Storm Water Outfall Management Project to build a Rain Water Garden, which will be located on Water Street, directly across from Chilton Street. They request the temporary removal of one [abutting] parking meter for construction purposes and to allow the contractor to utilize 4 parking spaces without paying the Blocked Spaces Permit Fee, for up to 6 weeks, while the project is in progress. They hope to begin the project before tourist season starts but if they cannot find a contractor, the project will have to wait until after Labor Day.

Mr. Bletzer motions to allow them to use the spaces for 6 weeks and Mr. Zanotti seconds for discussion;

The Board discusses agreeing to the motion subject to the following conditions:

1. If the project does not begin on May 4, 2009, DPW will postpone construction of the project until after Labor Day.
2. DPW keeps the PGDC apprised of the construction schedule and any related scheduling delays.
3. The contractor may utilize four parking spaces at the construction location for up to six weeks from the project start date.
4. Any vehicles in additional spaces are subject to ticketing if they park illegally.
5. DPW will notify the waterfront businesses of the construction happening in their area and the expected schedule for completion of the project.

Passed | 6-0-0

Congregation Beth Jacob:

The Synagogue is holding their 100th anniversary on May 2 and has requested PGDC support for relaxed enforcement near their Synagogue on Sandwich Street, from 9am -1pm.

Mr. Bletzer motions to support their request and Mr. Zanotti seconds

Passed | 6-0-0

Park Plymouth will provide Congregation Beth Jacob with parking placards that clearly outline the dates and times the placards are valid.

Motorcycle Parking Follow up:

The Board discusses text changes for the thermal P&D receipt and letter to the MMA outlining the new motorcycle parking regulations in Plymouth.

Mr. Knox suggests some indemnifying language for the back of the payment receipt. Mr. Price will forward it to Attorney Marzelli for review.

Mr. Ruggiero will print another example of a thermal receipt from the machine in the Park Plymouth office and present it to the Board for review.

Parking Permits for 2009:

873 permits sold since January. Current average sold is two per day.

Ticket Revenue for April 2009:

247 citations paid generating \$8,885.00 in revenue.

DPW Waterfront Project:

The DPW and a contractor told Mr. Ruggiero the project would start on May 4 and they will use four parking spots, five days a week for four weeks.

Request by MMA:

Park Plymouth already has the ability to print duplicate style receipts, so there is no need to purchase special paper.

Maintenance:

Mr. Tavares continues his meter pole touch up in the downtown footprint. Improving weather will allow for continued maintenance, including replacement of meter poles and signs.

Out of State Collections:

Clancy forwarded 220 out of state registrations to Attorney Parsley. He was successful in finding some missing information on the out of state registrations and returned it to Clancy. Clancy will begin following up on those registrations in the coming week.

Final version of text on Tickets:

Mr. Ruggiero will forward a proof of the tickets to Clancy so he can order more tickets as needed.

DPW Audit of Handicap Spaces:

James Downing still is not available to audit the handicap spaces.

RFP for Park Plymouth Operations Risk Assessment:

Mr. Ruggiero is working to complete his draft for this RFP.

6:00 p.m.

Financial –

Bills:

Attorney Marzelli

Professional Services Rendered

Invoice # 17217

\$540.00

Verizon

Services Upgrade Fee
508-747-5929 \$353.99

Northeast Printing & Graphics Inc

Invoice # 8346
250 Plymouth Resident Stickers \$297.76

Northeast Printing & Graphics Inc

Invoice # 8362
Sandwich boards & posters \$476.70

Mr. Leighton Price

Reimbursement for Formspring
Order ID # FSRE-084135-508839 \$19.00

USPS

P.O. Box 3544 Rental Fee
12 month renewal \$86.00

Gatehouse Media

Wickedlocal advertising
For permit sale & free parking \$2274.00

Cubic Transportation Systems

System Services Contract \$800.00

Mr. Zanotti motions to pay the bills Mr. Bletzer seconds

Passed | 6-0-0

Destination Plymouth’s 2009 advertising campaign:

Destination Plymouth has recently asked PGDC to contribute \$8,000 towards a “January 1-December 31, 2009 membership” that also helps publish generic advertising of the downtown in different print publications and on their website. Ms. Pratt suggests that given the generic nature of the advertisements, this investment does not provide a healthy enough return to the merchants. There is some additional concern about over-committing PGDC funds without a more detailed budget and not enough concentration on creating additional parking. In general, the Board recognizes the valuable services DP provides and suggests some ideas to help support DP’s marketing efforts of the downtown without costing PGDC so much money or detracting them from their mission.

Mr. Zanotti motions to give Destination Plymouth \$1,000.00 in consideration for Park Plymouth’s inclusion on the website and allowing PGDC to provide input on correct map placement of parking locations in time for next year’s campaign and Mr. Hallisey seconds for discussion

Further discussion reveals a need for more information about the type of membership DP is offering. Mr. Knox will invite Paul Cripps to speak with the Board as soon as he is available.

Motion withdrawn

RFP Bike racks:

Ms. Pratt will forward the amended version to Attorney Marzelli tomorrow. She will call the two companies expected to respond to the RFP and ask if the racks are available in another material.

Parking Regulations:

RFP for parking regulations should be ready at the end of April.

DOR Assessment:

Payroll Solutions is still working on validating the DOR assessment. Ms. Pratt will provide a follow up report in time for next week.

7:00 p.m. Ms. Pratt motions to enter Executive Session to discuss compensation benefit policies and Mr. Bletzer seconds –

Mr. Hallisey	–Yes
Mr. Zanotti	–Yes
Mr. Bletzer	–Yes
Mr. Price	–Yes
Ms. Pratt	–Yes
Mr. Knox	–Yes

Passed | 6-0-0

7:25 p.m. Mr. Bletzer motions to adjourn and Mr. Knox seconds **Passed | 6-0-0**

Next meeting is April 28, 2009 at 5 p.m. at Town Hal

Respectfully submitted by PGDC Secretary Mr. William Hallisey –

Signed: _____ Date: _____
William Hallisey